

1. Log on to your DonorsChoose Teacher Account. Scroll down to Teacher Affiliations and click on "Update Affiliations."

The screenshot shows a web browser window with the URL <https://secure.donorschoose.org/teacher/teacher.html>. The page is titled "MY ACCOUNT" and displays a "Welcome, Rita!" message. The main content area is divided into several sections:

- My Classroom Photo:** A section with a large question mark icon and the text "Please upload a photo in order to create a project." Below it is an "upload/change photo" button.
- My Personal & Contact Info:** A section displaying the user's name "Rita Mateo", address "20182 Anita Avenue, Castro Valley CA 94546", and email "crusader4students@live.com". It includes "update personal info" and "update email" buttons.
- My School Info & Affiliations:** A section with an "update school" button. Below it, the text "Teacher Affiliations: None selected" is displayed, with an "update affiliations" button circled in red.
- Create a Project:** A section with the text "The resource(s) you propose must be essential to a student-centered experience." and a green "create a project" button.
- My Points and Benefits:** A section stating "You have 3 points." and listing three links: "How do I earn, spend, or lose points?", "What points have I earned, spent, or lost?", and "Why do I have to spend points to".

The browser's address bar and toolbar are visible at the top, and the Windows Live Hotmail logo is in the top left corner. The page footer includes a "YOUR OPINION" link.

2. If you haven't already completed any additional school information, you can do it here. Then scroll down on this page for the available affiliations.

Windows Live Hotmail Teachers

https://secure.donorschoose.org/wizard/addressWizard.html?execution=e1s1

RealPlayer Fundraising Ideas - S... Aradigm Intranet PayPal Formstack VerticalReponse donorschoose.org Other bookmarks

Help Center | My Account | Sign Out | Giving Cart: 0 items

Projects | Gift Ideas | About

DonorsChoose.org
Teachers ask. You choose. Students learn.

home > sign in > register

MY ACCOUNT

Need Help?

- ▶ [Help Center](#)
- ▶ [Teacher Online Tutorial](#)
- ▶ [Permission Slip](#)

Is my school eligible?
We currently serve all public schools in the United States. DonorsChoose.org is unable to support private or parochial schools.

Please register by carefully completing all of the information below.

SCHOOL INFORMATION

* **Primary Grade Taught:** 3

Special Notes to explain your position:
*example:
"librarian" or
"ESL teacher serving
students in
different schools"*

* **Summer Vacation Start Date:** 2010/06/17

If you teach at a year-round school, please enter the dates of your longest vacation.

* **Summer Vacation End Date:** 2010/08/26

Teacher Affiliations: I am/was officially affiliated with the following organization(s):

Teach For America

If you are affiliated with one of the organizations listed (alumni included), please check the appropriate box. DonorsChoose.org will verify your selection with the organization. Teachers who misrepresent their affiliations may be indefinitely disqualified from using

[+] YOUR OPINION

3. Check the boxes under “Any teacher may affiliate with these organizations and programs.” Then click on “Next.”

Windows Live Hotmail Teachers

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RealPlayer Fundraising Ideas - S... Aradigm Intranet PayPal Formstack VerticalReponse donorschoose.org Other bookmarks

If you teach at a year-round school, please enter the dates of your longest vacation.

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Teacher Affiliations: I am/was officially affiliated with the following organization(s):

Teach For America

If you are affiliated with one of the organizations listed (alumni included), please check the appropriate box. DonorsChoose.org will verify your selection with the organization. Teachers who misrepresent their affiliations may be indefinitely disqualified from using DonorsChoose.org.

Any teacher may affiliate with these organizations and programs:

U.S. Cellular Teacher [\(What's this?\)](#)

Select this affiliation to be eligible for U.S. Cellular's \$1 million Calling All Teachers funding campaign in the fall of 2010. (Learn more about [Calling All Teachers.](#))

SONIC Teacher [\(What's this?\)](#)

Select this affiliation to be eligible for SONIC's "Limeades for Learning" competitive funding program in the fall of 2010. (Learn more about SONIC's [Limeades for Learning](#) program.)

cancel back **Next**

[+] YOUR OPINION

4. Verify that your school information is correct. If you change schools click on the “back” button and update your school information.

The screenshot shows a web browser window with the URL <https://secure.donorschoose.org/wizard/addressWizard.html?execution=e1s2>. The page header includes the DonorsChoose.org logo and navigation links: [Help Center](#), [My Account](#), [Sign Out](#), and [Giving Cart: 0 items](#). There are also buttons for [Projects](#), [Gift Ideas](#), and [About](#).

On the left side, there is a "Need Help?" section with links to [Help Center](#), [Teacher Online Tutorial](#), and [Permission Slip](#). Below this is a box titled "Is my school eligible?" which states: "We currently serve all public schools in the United States. DonorsChoose.org is unable to support private or parochial schools."

The main content area is titled "MY ACCOUNT" and contains a "Confirm School Information" section. It includes the following text: "We can only ship materials to school addresses that we have on file. For this reason, it is essential that your school's street address detailed below is sufficiently accurate for you to receive shipments. If it is not, you must click the 'Back' button below and choose the option that indicates the shipping address to be incorrect."

The "SCHOOL INFORMATION" section lists the following details:

- School Name:**
- Address:**
- City:**
- State:**
- Zip:**
- Phone:**
- Fax:**
- Grade Levels Served:**
- County:** Alameda
- District:** Castro Valley Unified Sch Dist
- Percent free lunch:** High Poverty ([Where does this data come from?](#))

At the bottom of the school information box, it states: "If it is not possible for you to receive materials at this shipping address, you must click 'edit school' and choose the option that indicates the shipping address to be incorrect."

The browser's address bar shows several bookmarks: RealPlayer, Fundraising Ideas - S..., Aradigm Intranet, PayPal, Formstack, VerticalReponse, and donorschoose.org. The browser window title is "Teachers".

5. Review the User Agreement then click on "I Agree."

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Windows Live Hotmail, Teachers.
- Address Bar:** <https://secure.donorschoose.org/wizard/addressWizard.html?execution=e1s2>
- Bookmarks:** RealPlayer, Fundraising Ideas - S..., Aradigm Intranet, PayPal, Formstack, VerticalReponse, donorschoose.org, Other bookmarks.
- Form Fields:** City, State, Zip, Phone, Fax, Grade Levels Served, County: Alameda, District: Castro Valley Unified Sch Dist, Percent free lunch: High Poverty (Where does this data come from?).
- Text:** "If it is not possible for you to receive materials at this shipping address, you must click 'edit school' and choose the option that indicates the shipping address to be incorrect."
- Section Header:** USER AGREEMENT
- User Agreement Content:**
 - USER AGREEMENT**
 - PLEASE READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY.**
 - DonorsChoose.org ("DC") requires that all visitors ("you") to its site, DonorsChoose.org, and its other sites (collectively, the "Sites"), agree to all of the terms and conditions in this User Agreement ("UA"). By accessing and using the Sites, you indicate your acknowledgement and acceptance of this UA. As used in this Agreement, "we," "our," and "us" means DC unless otherwise indicated.
 - Who is DonorsChoose.org?**
 - DC is a 501(c)(3) not-for-profit corporation. We at DC aim to improve public education by engaging citizens in an online marketplace where Teachers
- Buttons:** back, I don't agree, I agree (circled in red).
- Footer:** Help Center | About | Projects | Blog | Privacy & Terms | Store, YOUR OPINION

6. Go back to your home page & make sure that the affiliate programs show under “Teacher Affiliations.” Now you are set to go. **Your active projects will automatically be submitted for possible funding assistance by these affiliates.** If your project is accepted the affiliate icon will appear on your project under the “Give any Amount” box and you will receive the affiliate’s funding according to their grant. Anyone can click on the affiliate icon to get more information.

The screenshot shows a web browser window with the URL <https://secure.donorschoose.org/teacher/teacher.html?isUserLoggedIn=true&baseURL=http%253A%252F%252Fwww.donorschoose.org>. The page is titled "MY ACCOUNT" and welcomes the user, Rita. It features several sections:

- Need Help?** with links to Help Center, Teacher Online Tutorial, and Permission Slip.
- Example Projects** including Hands-On Nursery Rhymes, Tooting Their Own Horns: Trumpet!, Heroic Readers: "The Lightning Thief", and Check Mate!
- My Classroom Photo**: A placeholder with a question mark and the text "Please upload a photo in order to create a project." with an "upload/change photo" button.
- My Personal & Contact Info**:
 - Name: Rita Mateo
 - Phone: (blank)
 - Address: 20182 Anita Avenue, Castro Valley CA 94546 (with "update personal info" button)
 - Email: crusader4students@live.com (with "update email" button)
- My School Info & Affiliations**:
 - School: (blank)
 - Phone: (blank)
 - Address: (blank)
 - Teacher Affiliations: U.S. Cellular Teacher, SONIC Teacher (circled in red, with "update affiliations" button)

The bottom right corner of the page has a "YOUR OPINION" section with a plus sign icon.